



Douglas Soil and Water Conservation District Board of Directors FY23-24 Annual Meeting

Wednesday, January 31st 2024 @ 3:00 PM
Roseburg Public Library, Deer Creek Room

Directors Present: Sean Negherbon (D), Scott Hendy (D), David Briggs (D), Brenda Epp (D), Walt Barton (AD),

DSWCD Employees: Maggie Begoun, Cindy Bright

Others Present: Eric Nusbaum (ODA), Diana Woodward (OSU MG), Steve Wickham (DCWAB), Shelby Filley (OSU Ext)

Call to Order

The meeting was called to order by Sean Negherbon @ 3:00pm.

Annual Report

Maggie Begoun and Cindy Bright present an *FY22-23 Annual Meeting Powerpoint* for the board (attached) showing the accomplishments of the board and staff throughout fiscal year 2022-23.

Discussion of certain slides occurred as noted:

Slide 3 - Map of Douglas SWCD

Dir. Briggs asks about the Cow Creek Reservation and other labels on the map. Begoun explains that those were just labels in the general area of where other land is owned. Douglas SWCD encompasses all of the blue marked area on the map, including the Forest Service lands - just to show that we can partner with all the land managers in the district.

Dir. Briggs also asks the total acres that Douglas SWCD covers, to which Begoun answers she does not know but can find out. The National Forest covers $\frac{1}{3}$ - $\frac{1}{2}$ of our total district.

Slide 7 - Administrative Accomplishments

Dir. Epp states she remembers discussing the purchase of a larger printer around \$1000 and asks if this is the printer that was purchased. Begoun answers no, there was a regular printer bought for about \$200 dollars.



Dir. Epp also asks for this Annual Meeting Powerpoint to be sent to her and be put on the website. Action Item: Begoun to do both.

Slide 8 - Administrative Accomplishments

Dir. Briggs asks Begoun to expand on the switching of bookkeepers from D&S to Partnership for Umpqua Rivers. Begoun explains that D&S wasn't timely with the district finances nor accurate. They also just didn't understand grants management. Switching to Gilaine at PUR made the most sense because she already does all the Quickbooks, payroll, etc for a watershed council, which is as close to a SWCD as you can get. Gilaine in general is much easier to work with as well and very responsible to questions and requests.

Dir. Epp asks how much the bookkeeping costs right now. Begoun answers that the last bill was for about 3 months of Gilaine's time totalling \$1000. Gilaine has not billed us since, and it's been about 6 months so Begoun predicts we will get a bill for around \$2000.

Financial Information

Presented to the board:

- July 2022 - June 2023 Expense Report
- July 2022 - June 2023 QuickBooks Report

Director / Public Comment

Dir. Briggs acknowledges that there was a lot more work done than what was presented in the Powerpoint. He believes the high points were definitely touched on, but he wants the board to understand that a lot of work went on behind the scenes to get where the district is now. Dir. Briggs thinks that the district is coming to the point where projects can start to actually be implemented and he is looking forward to seeing how that plays out.

Begoun notes that its a huge grant writing time for the district. A lot of grant applications are released in winter-spring.

Eric Nusbaum comments that he is amazed at how far the district has come in a year. He is particularly impressed with the list of grants that less than 2 full time staff are working on. Nusbaum thinks the district is making great financial choices such as selling the building and switching bookkeepers. He states that Douglas SWCD is functioning at a higher level than a lot of other districts.

Diana Woodward asks if the grants are all competitive. Begoun says yes, all of the grants noted except for the SIA Support Grant. Nusbaum reiterates the necessity of applying for so many grants as only a couple of them may actually get funded due to competitiveness. He acknowledges the hard work the Bright has put in to giving technical assistance, organizing



workshops, doing outreach, writing grants, and soon will also have to carry out project implementation.

Dir. Hendy asks about the state of the district's IRS issues. Begoun answers that they haven't moved or responded to anything. Steve Tusccherer is suggesting that the district start making the payments that we missed without the penalties included. Then after paying those, the district could ask for forgiveness on the penalties/interest since we made the rest of the payments back in good faith. Begoun notes that the last time she called the IRS, they stated that nothing was in collections.

Begoun comments that she's proud of the district and especially impressed with Bright's hard work and dedication. Begoun acknowledges that her workload is huge and is handling it very well. Dir. Briggs offers that it is really the teamwork between the staff that has brought the district this far. Begoun also acknowledges the board and ODA putting in their share of the work to get the ball rolling with the first capacity grant and hiring the staff too.

Conclusion of Meeting

The meeting was adjourned by David Briggs at 4:31pm.

Submitted by Maggie Begoun for Brenda Epp, District Secretary/Treasurer.

**Douglas Soil And Water Conservation District
FY2022-23**

Statement Summary		Fund Balance			
		Unrestricted	Restricted	Capacity - DO (21-23)	Capacity - SOW (21-23)
Checking Account July 1st	\$ 25,498.00	\$ 25,498.00	\$ 4,323.31	\$ -	\$ -
Credits:					
Capacity Grant 21-23 OWEB	\$ 145,385.06	\$ 44,007.82	\$ -	\$ 38,091.54	\$ 63,285.70
Interest Earned	\$ 141.30	\$ 22.63	\$ 127.52	\$ -	\$ -
USBank Bank Fee Refund	\$ 38.02	\$ 38.02	\$ -	\$ -	\$ -
	\$ -				
Total Deposits	\$ 145,564.38	\$ 69,566.47	\$ 4,450.83	\$ 38,091.54	\$ 63,285.70
Debits:					
Personnel Services					
Wages	\$ 46,199.20	\$ (5,478.27)	\$ -	\$ (6,549.35)	\$ (34,171.58)
PERS Retirement	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll Taxes	\$ 21,243.70	\$ (4,007.21)	\$ -	\$ (1,906.46)	\$ (15,330.03)
Worker's Compensation Ins.	\$ -	\$ -	\$ -	\$ (1,236.09)	\$ -
Total Personal Services	\$ 67,442.90	\$ -	\$ -	\$ -	\$ -
Materials & Services					
Bank Fees	\$ 574.89	\$ (574.89)	\$ -	\$ -	\$ -
Accounting & Legal	\$ 5,369.97	\$ (20.00)	\$ -	\$ (5,349.97)	\$ -
Advertising	\$ 28.00	\$ (28.00)	\$ -	\$ -	\$ -
Contracted Services	\$ 4,958.75	\$ (3,350.00)	\$ -	\$ (1,608.75)	\$ -
Dues & Membership	\$ 319.45	\$ (99.00)	\$ -	\$ (220.45)	\$ -
Insurance	\$ 6,657.00	\$ -	\$ -	\$ (6,657.00)	\$ (125.00)
Materials	\$ 537.71	\$ -	\$ -	\$ -	\$ (412.71)
Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	\$ 1,807.99	\$ (208.00)	\$ -	\$ (234.04)	\$ (1,365.95)
Office Rent	\$ 36,570.00	\$ (26,570.00)	\$ -	\$ (10,000.00)	\$ (32.10)
Staff Travel & Training	\$ 1,054.87	\$ -	\$ -	\$ (68.75)	\$ (1,080.95)
Telephone	\$ 955.94	\$ -	\$ -	\$ -	\$ (829.01)
Utilities	\$ 6,853.34	\$ (436.38)	\$ -	\$ (4,260.68)	\$ (2,156.28)
Total Materials & Services	\$ 65,687.91	\$ -	\$ -	\$ -	\$ -
Total Charges to Appropriations	\$ 133,130.81	\$ (40,771.75)	\$ -	\$ (38,091.54)	\$ (55,503.61)
Checking Account June 30th	\$ 36,581.95	\$ 28,794.72	\$ 4,450.83	\$ -	\$ 7,782.09

Unrestricted

Restricted

Capacity - DO (21-23)

Capacity - SOW (21-23)

Douglas Soil & Water Conservation District
Balance Sheet
As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
US Bank Checking	37,701.39
Checking-Wells Fargo	(2,486.75)
LGIP-Operating Reserve	4,450.83
	<hr/>
Total Checking/Savings	39,665.47
Accounts Receivable	
Accounts Receivable	(19,999.99)
	<hr/>
Total Accounts Receivable	(19,999.99)
Total Current Assets	19,665.48
Fixed Assets	
Building	180,694.66
	<hr/>
Total Fixed Assets	180,694.66
TOTAL ASSETS	<u>200,360.14</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	(8.00)
	<hr/>
Total Accounts Payable	(8.00)
Other Current Liabilities	
Payroll Liabilities	
Transit Tax - Employee	(1.76)
Direct Deposit Liabilities	(15.75)
Payroll Tax - 941 Deposit	128,499.14
Payroll Tax - FUTA	641.69
Payroll Tax -OR Quarterly	844.18
Payroll Tax - SIT	8,939.96
PERS-EE	5,975.29
PERS-ER	(5,724.69)
Payroll Liabilities - Other	169.44
	<hr/>
Total Payroll Liabilities	139,327.50
Total Other Current Liabilities	139,327.50
Total Current Liabilities	139,319.50
Long Term Liabilities	
US Bank Building Loan	(2,815.00)
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Total Long Term Liabilities	(2,815.00)
Total Liabilities	136,504.50
Equity	

11:31 AM
07/28/23
Cash Basis

Douglas Soil & Water Conservation District
Balance Sheet
As of June 30, 2023

	<u>Jun 30, 23</u>
Fund Balance	2,469.91
Retained Earnings	15,464.76
Net Income	45,920.97
Total Equity	<u>63,855.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>200,360.14</u></u>

Douglas Soil & Water Conservation District
Profit & Loss
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Ordinary Income/Expense	
Income	
Billing Income	
Project Income	14,184.00
	<hr/>
Total Billing Income	14,184.00
General Operating Income	38,194.15
Project Income	93,006.91
	<hr/>
Total Income	145,385.06
Gross Profit	145,385.06
Expense	
Mileage Reimbursement	1,020.81
Board Meeting Expense	129.00
Bookkeeping	740.00
Equipment Repair and Maintena...	2,850.00
Fees	36.80
Building repairs	195.00
Reconciliation Discrepancies	(325.06)
Education & Training	
Room Rental	170.35
Booths	93.90
	<hr/>
Total Education & Training	264.25
Rentals	25.00
Advertising	
Business	28.00
Legal Notices	115.42
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Total Advertising	143.42
Billing Expense	
Contracted Services	1,143.75
	<hr/>
Total Billing Expense	1,143.75
Bank	
Bank Charges	751.73
Monthly Fees	119.20
	<hr/>
Total Bank	870.93
Insurance	
Liability/Building/Auto	6,657.00
Insurance - Other	1,236.09
	<hr/>
Total Insurance	7,893.09
Legal & Accounting	5,300.00
Office	
Computers Programs	215.53

Douglas Soil & Water Conservation District
Profit & Loss
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>
Flyers, or Handouts	100.49
Dues & Memberships	140.00
Internet	236.39
Postage	21.79
Supplies	1,757.70
Telephone	1,378.43
Utilities	3,647.48
Office - Other	179.00
Total Office	<u>7,676.81</u>
Payroll Expenses	
Payroll-Gross Wages	34,652.00
Payroll Expenses - Other	26,421.22
Total Payroll Expenses	<u>61,073.22</u>
Payroll Taxes	
Payroll-FICA	5,621.70
Payroll-FUTA	127.80
Payroll-Medicare	882.01
Payroll-SUI	1,581.53
Payroll-Workers Comp	25.70
Payroll Taxes - Other	1.26
Total Payroll Taxes	<u>8,240.00</u>
Reimbursement	295.68
Supplies	479.00
Total Expense	<u>98,051.70</u>
Net Ordinary Income	47,333.36
Other Income/Expense	
Other Income	
Interest Income	
Savings	59.84
Interest Income - Other	27.77
Total Interest Income	<u>87.61</u>
Total Other Income	87.61
Other Expense	
Mortgage Interest	1,500.00
Total Other Expense	<u>1,500.00</u>
Net Other Income	<u>(1,412.39)</u>
Net Income	<u><u>45,920.97</u></u>

Douglas Soil & Water Conservation District

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Register: Checking-Wells Fargo

From 07/01/2022 through 06/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/06/2022	12851	City of Roseburg	Accounts Payable	330-0030-00	226.22	X		-41,200.37
07/06/2022	12852	Pacific Power	Accounts Payable	56325445-001 5	139.42	X		-41,339.79
07/06/2022	12853	Roseburg Urban Sani...	Accounts Payable	74001107	220.00	X		-41,559.79
07/06/2022	12854	WHA Insurance Age...	Accounts Payable		6,657.00	X		-48,216.79
07/06/2022	12855	Internal Revenue Ser...	-split-	93-0951189	10.70	X		-48,227.49
07/06/2022	12856	Oregon Department ...	-split-	0294305-1	19.35	X		-48,246.84
07/06/2022	12857	Oregon Department ...	Payroll Taxes		1.26	X		-48,248.10
07/08/2022	12858	Winn, Karina	-split-		41.92	X		-48,290.02
07/11/2022	12859	Karina R Winn	Board Meeting Expense		10.00	X		-48,300.02
07/27/2022	12860	Clean Cut Landscape...	Accounts Payable		195.00	X		-48,495.02
07/27/2022	12861	Pacific Power	Accounts Payable	56325445-001 5	92.17	X		-48,587.19
07/31/2022			Bank:Bank Charges	Service Charge	50.37	X		-48,637.56
08/02/2022	12862	D & S Bookkeeping ...	Accounts Payable		262.50	X		-48,900.06
08/02/2022	12863	Douglas Fast Net	Accounts Payable	Account #1255...	273.70	X		-49,173.76
08/02/2022	12864	Oregon PERS.	Accounts Payable		15.00	X		-49,188.76
08/08/2022	12865	Internal Revenue Ser...	-split-	93-0951189	9.94	X		-49,198.70
08/08/2022	12866	Oregon Department ...	-split-	0294305-1	19.84	X		-49,218.54
08/08/2022	12868	Karina R Winn	Board Meeting Expense		10.00	X		-49,228.54
08/10/2022	12867	Winn, Karina	-split-		51.14	X		-49,279.68
08/25/2022	12869	D & S Bookkeeping ...	Accounts Payable		150.00	X		-49,429.68
08/25/2022	12870	Internal Revenue Ser...	-split-	93-0951189	11.48	X		-49,441.16
08/25/2022	12871	Oregon Department ...	-split-	0294305-1	20.11	X		-49,461.27
08/31/2022			Bank:Bank Charges	Service Charge	47.25	X		-49,508.52
09/08/2022	12873	Karina R Winn	Board Meeting Expense		10.00	X		-49,518.52
09/09/2022	12872	Winn, Karina	-split-		18.88	X		-49,537.40
09/12/2022	12874	Douglas Fast Net	Accounts Payable	Account #1255...	137.93	X		-49,675.33
09/20/2022		Harland Checks	Office:Supplies		208.00	X		-49,883.33
09/21/2022	12876	Internal Revenue Ser...	Payroll Expenses		16.62	X		-49,899.95
09/21/2022	12877	City of Roseburg	Accounts Payable	330-0030-00	372.88	X		-50,272.83
09/21/2022	12878	Pacific Power	Accounts Payable	56325445-001 5	280.39	X		-50,553.22
09/21/2022	12879	Roseburg Urban Sani...	Accounts Payable	74001107	130.00	X		-50,683.22
09/21/2022	12880	SDAO	Accounts Payable	Cust # 03-0018...	634.67	X		-51,317.89
09/21/2022	12881	The News Review	Accounts Payable	Inv #1230831 -...	65.45	X		-51,383.34
09/27/2022	12882	D & S Bookkeeping ...	Accounts Payable		225.00	X		-51,608.34
09/30/2022			Bank:Bank Charges	Service Charge	49.13	X		-51,657.47
10/04/2022	12883	Internal Revenue Ser...	-split-	93-0951189	6.12	X		-51,663.59
10/04/2022	12884	Oregon Department ...	-split-	0294305-1	19.12	X		-51,682.71
10/20/2022	12885	D & S Bookkeeping ...	Accounts Payable		206.25	X		-51,888.96
10/31/2022			Bank:Bank Charges	Service Charge	48.47	X		-51,937.43
11/01/2022	12886	Douglas Fast Net	Accounts Payable	Account #1255...	278.20	X		-52,215.63

Douglas Soil & Water Conservation District

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Register: Checking-Wells Fargo

From 07/01/2022 through 06/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/03/2022	12892	City of Roseburg	Accounts Payable	330-0030-00	90.64	X		-52,306.27
11/03/2022	12893	Pacific Power	Accounts Payable	56325445-001 5	81.70	X		-52,387.97
11/03/2022	12894	Roseburg Urban Sani...	Accounts Payable	74001107	70.00	X		-52,457.97
11/03/2022	12895	SDAO	Accounts Payable	Cust # 03-0018...	140.00	X		-52,597.97
11/08/2022	12887	Staples	Office:Supplies		687.95	X		-53,285.92
11/25/2022	12893	Begoun, Maggie O	-split-		685.32	X		-53,971.24
11/30/2022			Bank:Bank Charges	Service Charge	48.25	X		-54,019.49
12/01/2022		Wal-Mart	Supplies		479.00	X		-54,498.49
12/02/2022			Office:Supplies		164.46	X		-54,662.95
12/02/2022	12896	Begoun, Maggie O	-split-		177.39	X		-54,840.34
12/05/2022		Oregon Watershed E...	Billing Income:Project ...	Deposit		X	14,184.00	-40,656.34
12/05/2022	12901	City of Roseburg	Accounts Payable	330-0030-00	92.70	X		-40,749.04
12/05/2022	12902	The News Review	Accounts Payable	VOID: Inv #12...		X		-40,749.04
12/06/2022	12903	Internal Revenue Ser...	-split-	93-0951189	209.64	X		-40,958.68
12/06/2022	12904	Oregon Department ...	-split-	0294305-1	75.72	X		-41,034.40
12/07/2022	12905	D & S Bookkeeping ...	Accounts Payable		300.00	X		-41,334.40
12/09/2022	12899	Begoun, Maggie O	-split-		1,120.49	X		-42,454.89
12/09/2022	12900	Begoun, Maggie O	-split-		177.39	X		-42,632.28
12/12/2022			Bank:Bank Charges		48.43	X		-42,680.71
12/13/2022	12906	Pacific Power	Accounts Payable	56325445-001 5	383.27	X		-43,063.98
12/13/2022	12907	The News Review	Accounts Payable	Inv #1230831 -...	49.97	X		-43,113.95
12/13/2022	12908	US Bank	Accounts Payable	Invoice #15885...	10,945.00	X		-54,058.95
12/14/2022	12913	Maggie Begoun	Mileage Reimbursement		50.00	X		-54,108.95
12/15/2022	12916	Roseburg Urban Sani...	Accounts Payable	74001107	140.00	X		-54,248.95
12/16/2022		Douglas Fast Net	Office:Internet		136.60	X		-54,385.55
12/19/2022		Oregon Watershed E...	Project Income	Deposit		X	36,207.82	-18,177.73
12/19/2022	12917	Barney's Trophy & A...	Accounts Payable		99.00	X		-18,276.73
12/23/2022	12909	Bright, Cynthia K	-split-		1,948.43	X		-20,225.16
12/23/2022	12910	Begoun, Maggie O	-split-		1,004.97	X		-21,230.13
12/23/2022	12911	Begoun, Maggie O	-split-		177.39	X		-21,407.52
12/23/2022	12912	Bright, Cynthia K	-split-		184.39	X		-21,591.91
01/03/2023		Verizon	Office:Telephone		254.87	X		-21,846.78
01/03/2023	12914	Internal Revenue Ser...	-split-	93-0951189	1,554.72	X		-23,401.50
01/03/2023	12915	Oregon Department ...	-split-	0294305-1	537.38	X		-23,938.88
01/04/2023		Douglas Fast Net	Office:Internet		137.81	X		-24,076.69
01/04/2023	12922	Cindy Bright (M)	Mileage Reimbursement		18.75	X		-24,095.44
01/04/2023	12923	Maggie Begoun	Reimbursement		59.65	X		-24,155.09
01/10/2023	12918	Begoun, Maggie O	-split-		1,001.05	X		-25,156.14
01/10/2023	12920	Begoun, Maggie O	-split-		178.19	X		-25,334.33
01/10/2023	12921	Bright, Cynthia K	-split-		183.19	X		-25,517.52

Douglas Soil & Water Conservation District

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Register: Checking-Wells Fargo
 From 07/01/2022 through 06/30/2023
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/10/2023	12926	Bright, Cynthia K	-split-		1,953.59	X		-27,471.11
01/18/2023	12927	Pacific Power	Accounts Payable	56325445-001 5	188.94	X		-27,660.05
01/23/2023	12928	Roseburg Urban Sani...	Accounts Payable	74001107	60.00	X		-27,720.05
01/23/2023	12933	Cindy Bright (M)	Mileage Reimbursement		32.75	X		-27,752.80
01/25/2023		Yaeger's Plumbing	Equipment Repair and ...		750.00	X		-28,502.80
01/25/2023	12929	Begoun, Maggie O	-split-		1,016.28	X		-29,519.08
01/25/2023	12930	Bright, Cynthia K	-split-		1,803.72	X		-31,322.80
01/25/2023	12931	Begoun, Maggie O	-split-		178.19	X		-31,500.99
01/25/2023	12932	Bright, Cynthia K	-split-		183.19	X		-31,684.18
01/26/2023	12934	Bi-Mart	Office		179.00	X		-31,863.18
01/27/2023			Bank:Bank Charges		234.04	X		-32,097.22
01/31/2023		Verizon	Office:Telephone		100.96	X		-32,198.18
01/31/2023			Bank:Bank Charges	Service Charge	51.37	X		-32,249.55
02/06/2023	12940	Maggie Begoun	Reimbursement		34.06	X		-32,283.61
02/06/2023	12941	Cindy Bright (M)	Mileage Reimbursement		178.16	X		-32,461.77
02/06/2023	12942	Maggie Begoun	Reimbursement		49.48	X		-32,511.25
02/06/2023	12943	Cindy Bright (M)	Mileage Reimbursement		48.14	X		-32,559.39
02/06/2023	12944	Internal Revenue Ser...	-split-	93-0951189	2,092.80	X		-34,652.19
02/06/2023	12945	Oregon Department ...	-split-	0294305-1	786.94	X		-35,439.13
02/07/2023	12946	City of Roseburg	Accounts Payable	330-0030-00	70.04	X		-35,509.17
02/07/2023	12947	Roseburg Urban Sani...	Accounts Payable	74001107	130.00	X		-35,639.17
02/10/2023	12936	Begoun, Maggie O	-split-		1,176.79	X		-36,815.96
02/10/2023	12937	Bright, Cynthia K	-split-		2,104.46	X		-38,920.42
02/10/2023	12938	Begoun, Maggie O	-split-		179.19	X		-39,099.61
02/10/2023	12939	Bright, Cynthia K	-split-		183.19	X		-39,282.80
02/14/2023	12948	Pacific Power	Accounts Payable	56325445-001 5	155.53	X		-39,438.33
02/15/2023			US Bank Checking	Funds Transfer	20,000.00	X		-59,438.33
02/24/2023		Umpqua Basin Water...	Project Income	FEIN #93-129...		X	56,799.09	-2,639.24
02/28/2023			Bank:Bank Charges	Service Charge	45.64	X		-2,684.88
03/02/2023		Verizon	Office:Telephone	Paid by Maggi...	126.93	X		-2,811.81
03/31/2023			Reconciliation Discrep...	Balance Adjust...		X	325.06	-2,486.75

Douglas Soil & Water Conservation District

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Register: US Bank Checking

From 01/01/2023 through 06/30/2023

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/15/2023			Checking-Wells Fargo	Funds Transfer		X	20,000.00	20,000.00
02/21/2023	5	Maggie Begoun	Mileage Reimbursement		13.10	X		19,986.90
02/21/2023	6	Cindy Bright (M)	Mileage Reimbursement		124.45	X		19,862.45
02/21/2023	7	D & S Bookkeeping ...	Bookkeeping		240.00	X		19,622.45
02/23/2023	4	Bright, Cynthia K	-split-		183.19	X		19,439.26
02/24/2023	1	Begoun, Maggie O	-split-		1,129.33	X		18,309.93
02/24/2023	2	Bright, Cynthia K	-split-		1,956.64	X		16,353.29
02/24/2023	3	Begoun, Maggie O	-split-		179.19	X		16,174.10
02/28/2023			Interest Income	Interest		X	0.65	16,174.75
03/06/2023	8	Internal Revenue Ser...	-split-	93-0951189	2,379.84	X		13,794.91
03/06/2023	9	Oregon Department ...	-split-	0294305-1	871.38	X		12,923.53
03/07/2023			Transfer	Wellls Fargo		X	63,350.70	76,274.23
03/09/2023	12	Begoun, Maggie O	-split-		179.19	X		76,095.04
03/09/2023	13	Bright, Cynthia K	-split-		183.19	X		75,911.85
03/09/2023	14	Maggie Begoun	Reimbursement		52.49	X		75,859.36
03/09/2023	15	Cindy Bright (M)	Mileage Reimbursement		32.10	X		75,827.26
03/10/2023	10	Begoun, Maggie O	-split-		908.13	X		74,919.13
03/10/2023	11	Bright, Cynthia K	-split-		1,646.85	X		73,272.28
03/20/2023	20	Cindy Bright (M)	Reimbursement		100.00	X		73,172.28
03/21/2023	22	Pacific Power	Accounts Payable	56325445-001 5	177.54	X		72,994.74
03/21/2023	3212023	US Bank Visa	Accounts Payable		1,112.36	X		71,882.38
03/23/2023	18	Begoun, Maggie O	-split-		179.19	X		71,703.19
03/23/2023	19	Bright, Cynthia K	-split-		183.19	X		71,520.00
03/23/2023	23	SDAO	Accounts Payable		601.42	X		70,918.58
03/23/2023	24	Wells Fargo Bank	Accounts Payable		58.78	X		70,859.80
03/24/2023	16	Begoun, Maggie O	-split-		1,097.04	X		69,762.76
03/24/2023	17	Bright, Cynthia K	-split-		1,956.59	X		67,806.17
03/31/2023			Interest Income	Interest		X	5.14	67,811.31
03/31/2023			Bank:Monthly Fees	Service Charge	19.39	X		67,791.92
04/03/2023	54	Verizon	Office:Telephone	VOID: Maggie ...		X		67,791.92
04/03/2023		Verizon	Office:Telephone	For CHK 54 vo...	102.96	X		67,688.96
04/05/2023	21	Umpqua Valley Fina...	Accounts Payable		5,300.00	X		62,388.96
04/06/2023	29	Cindy Bright (M)	Mileage Reimbursement		38.65	X		62,350.31
04/06/2023	30	Yaeger's Plumbing	Accounts Payable		2,100.00	X		60,250.31
04/06/2023	31	D & S Bookkeeping ...	Bookkeeping		240.00	X		60,010.31
04/06/2023	32	City of Roseburg	Accounts Payable	330-0030-00	25.00	X		59,985.31
04/07/2023	4072023	Pacific Power	Accounts Payable	56325445-001 5	237.51	X		59,747.80
04/10/2023	26	Bright, Cynthia K	-split-		2,104.46	X		57,643.34
04/10/2023	28	Bright, Cynthia K	-split-		183.19	X		57,460.15
04/10/2023	33	Internal Revenue Ser...	-split-	93-0951189	2,006.72	X		55,453.43

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04/10/2023	34	Oregon Department ...	-split-	0294305-1	748.10	X		54,705.33
04/10/2023	38	Begoun, Maggie O	-split-		1,192.01	X		53,513.32
04/10/2023	39	Begoun, Maggie O	-split-		179.19	X		53,334.13
04/20/2023		US Bank Visa	Accounts Payable	QuickBooks ge...		X		53,334.13
04/21/2023			General Operating Inco...	Deposit		X	38,194.15	91,528.28
04/25/2023	40	Cindy Bright (M)	Mileage Reimbursement		52.40	X		91,475.88
04/25/2023	41	Bright, Cynthia K	-split-		1,932.02	X		89,543.86
04/25/2023	42	Begoun, Maggie O	-split-		1,146.42	X		88,397.44
04/30/2023			Interest Income	Interest		X	8.61	88,406.05
04/30/2023			Bank:Monthly Fees	Service Charge	1.47	X		88,404.58
05/01/2023	43	Wells Fargo Bank	Accounts Payable		8.00	X		88,396.58
05/01/2023	44	Secretary of State-Or...	Accounts Payable		20.00	X		88,376.58
05/01/2023	45	United States Treasury	Accounts Payable		1,850.36	X		86,526.22
05/01/2023	46	D & S Bookkeeping ...	Accounts Payable		260.00	X		86,266.22
05/03/2023			Office:Internet	Deposit		X	38.02	86,304.24
05/04/2023	48	Maggie Begoun	Mileage Reimbursement		79.91	X		86,224.33
05/04/2023	50	Cindy Bright (M)	Mileage Reimbursement		66.16	X		86,158.17
05/05/2023	47	Begoun, Maggie O	-split-	Maggie Begou...	1,146.42	X		85,011.75
05/05/2023	49	Bright, Cynthia K	-split-	Cindy Bright P...	1,932.02	X		83,079.73
05/09/2023	51	Internal Revenue Ser...	-split-	93-0951189 Fe...	2,316.56	X		80,763.17
05/09/2023	52	Oregon Department ...	Payroll Liabilities:Payr...	0294305-1	551.00	X		80,212.17
05/09/2023	53	Oregon Department ...	-split-	0294305-1	240.68	X		79,971.49
05/10/2023		US Bank Visa	Accounts Payable	QuickBooks ge...		X		79,971.49
05/10/2023	5102024	US Bank	Accounts Payable		25,625.00	X		54,346.49
05/11/2023	5112023	Verizon	Accounts Payable		205.84	X		54,140.65
05/11/2023	5112023	Pacific Power	Accounts Payable	56325445-001 5	84.61	X		54,056.04
05/15/2023	R	Verizon	Office:Telephone	Reverse of GJE...		X	102.96	54,159.00
05/17/2023	56	Cindy Bright (v)	Accounts Payable	Reimbursement	148.46	X		54,010.54
05/17/2023	57	The News Review	Accounts Payable		28.00	X		53,982.54
05/19/2023	54	Begoun, Maggie O	-split-		1,241.23	X		52,741.31
05/19/2023	55	Bright, Cynthia K	-split-		2,081.05	X		50,660.26
05/31/2023			Interest Income	Interest		X	8.12	50,668.38
05/31/2023			Bank:Monthly Fees	Service Charge	1.30	X		50,667.08
06/01/2023	60	Internal Revenue Ser...	-split-	93-0951189 Fe...	2,258.62	X		48,408.46
06/01/2023	61	Oregon Department ...	Payroll Liabilities:Payr...	0294305-1 OR ...	548.00	X		47,860.46
06/01/2023	62	Oregon Department ...	-split-	0294305-1 SUI...	230.30	X		47,630.16
06/01/2023	63	Internal Revenue Ser...	-split-	93-0951189 Fe...	1,377.86	X		46,252.30
06/01/2023	64	Oregon Department ...	-split-	0294305-1 OR ...	136.54	X		46,115.76
06/01/2023	65	Oregon Department ...	Payroll Liabilities:Payr...	0294305-1 OR ...	336.00	X		45,779.76
06/01/2023	66	Begoun, Maggie O	Mileage Reimbursement		125.76	X		45,654.00

Douglas Soil & Water Conservation District

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06/01/2023	67	Cindy Bright (M)	Mileage Reimbursement		160.48	X		45,493.52
06/01/2023	6012023	Verizon	Accounts Payable		102.88	X		45,390.64
06/05/2023	58	Begoun, Maggie O	-split-	Maggie Begou...	1,494.66	X		43,895.98
06/05/2023	59	Bright, Cynthia K	-split-	Cindy Bright P...	2,226.65	X		41,669.33
06/06/2023	6062023	Pacific Power	Accounts Payable	56325445-001 5	66.26	X		41,603.07
06/07/2023	6072023	Roseburg Disposal Co.	Accounts Payable	2236812	48.00	X		41,555.07
06/14/2023	6142023	US Bank Visa	Accounts Payable		902.30	X		40,652.77
06/20/2023	68	Begoun, Maggie O	-split-	Maggie Begou...	1,403.15	X		39,249.62
06/20/2023	69	Bright, Cynthia K	-split-	Cindy Bright P...	2,311.63	X		36,937.99
06/21/2023	70	Cindy Bright (v)	Accounts Payable	Reimbursement	264.25	X		36,673.74
06/30/2023			Interest Income	Interest		X	5.25	36,678.99
06/30/2023			Bank:Monthly Fees	Service Charge	97.04	X		36,581.95



Fiscal Year 2022-2023

Annual Meeting Report



Board Directors
July 1st 2022 - June 30th 2023

**Sean
Negherbon**

Current Chair
At Large 1

**David
Briggs**

Current Vice-
Chair

Zone 3

Brenda Epp

Current
Treasurer

At Large 2
George

Scott Hendy

Current Director

Zone 2

Cindy

Walt Barton

Current
Associate
Director

**Terry
Westfall**

Former Chair

Zone 2

Seonbuchner

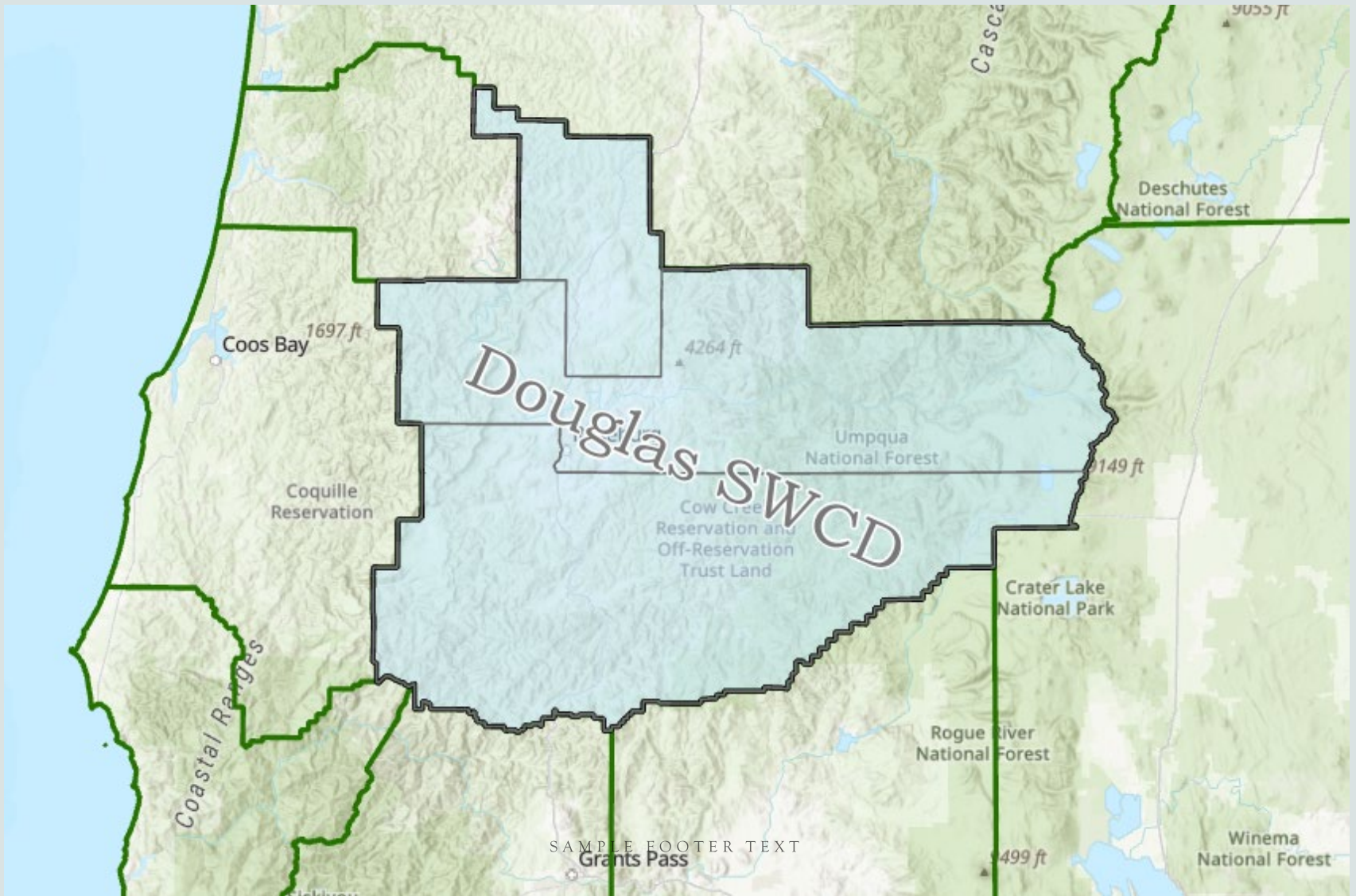
Former
Treasurer

Current Director
Emeritus



Johnsrud

Former
Director

Zone 1





SAMPLE FOOTER TEXT
Grants Pass





ODA Capacity Grant (FY 2021 – 2023)

With the help of the board of directors,
associate directors, & ODA staff –



The board was able to correct issues with
OWEB and get approved for their 2021-2023
SWCD Capacity Grant!

With these funds, the district was able to hire
two new staff members.



New Staff!
July 1st 2022 – June 30th 2023



MAGGIE BEGOUN

(DISTRICT ADMINISTRATOR)

START DATE: NOVEMBER 1ST 2022



CINDY K. BRIGHT

(CONSERVATION TECHNICIAN)

START DATE: DECEMBER 1ST 2022

Administrative Accomplishments



Maggie Begoun

Nov 1st 2022 - June 30th 2023



Staff Equipment:

Laptops, Office Supplies, Cellphones, Software, Printers, etc.

Technology:

Data transfers completed, Website created, Staff registered, District email addresses

Trainings:

Public Employee Orientation, Public Records & Law Training, Fiscal Management Orientation, Meetings with other SWCDS, SDAO Live & Record Webinars





Capacity Grant:

Reporting & Reimbursement requests made back to July 2021 and continued until final reporting and requests made in June 2023. Applied for new grant end of 2023.

Bookkeeping:

Switched banks from Wells Fargo to USBank (Lower fees, more options for special districts).

New credit card acquired for easier procurement.

Switched bookkeeper from D&S to PUR.

Building:

Building cleared out, loan paid off.

Sold! (technically in the following FY).

Rental unit acquired, all remaining moved to unit.

CWMA:

Cooperative Weeds Management Area
Meetings restarted. First meeting after many years held in March 2023. Attended by USFS, BLM, USFWS, UOP, PUR, Cow Creek, LR Timber, ODOT, County, and more!
Partnerships and project ideas created.





Financials

Please review the
QuickBooks Report,
Expense Report, &
Capacity Grant Final
Report as presented to
you.

*Conservation Technician
Accomplishments*



Cindy K. Bright

**Dec. 1st 2022 - June 30th
2023**



Landowner Engagement Goals 2022-23

- ✓ **Develop simple district website to provide district contact information, services, links to resources, and meeting agendas and minutes.**
- ✓ **Develop district fact sheets and brochures with contact information, services, and explanation of Area Plan and Rules. Distribute.**
- ✓ **Develop and implement one (1) workshop related to water quality concerns of importance to local landowners and producers.**
- ✓ **Presentations to OSU Ext, DCLA, Granges. Host booth at Saturday Farmer's Market and Sportsmen's group. Write articles for local newspaper and radio.**

Landowner Engagement Numbers

Landowner Engagement Summary Data	Quarters 1-6	Quarter 7	Quarter 8	Total
# of events that actively engage landowners (workshops, demonstrations, tours)	0	7	4	11
# of landowners participating in active events	0	70	165	235
# of landowners provided with brochures / fact sheets / mailings, etc.	0	70	78	148

Landowner Engagement Achievement Details



Materials Developed/printed :
500 SWCD Ag water outreach hangers printed.
100 SIA flyers printed for future SIA.
100 Small lands management brochures and more.



Education/outreach booths:
DC Livestock Assoc. Spring conference, Canyonville farmers market, Bloom & Butterfly festival, on water quality, and on other landowner ODA & FSA programs two radio spots submitted.

Technical Assistance Goals 2022-23

Respond to landowner requests for assistance.

- ✓ Provide at least 2 consultations and 2 site visits with landowners regarding Ag Water Quality.

Develop water quality and resource management plans.

- ✓ Respond to water quality complaints received by ODA to assist landowner meet requirements of Area Plans and Rules.

Write grants to implement water quality and resource management plans.

- ✓ Submit at least one grant application by the end of Q8.

Technical Assistance Numbers

Landowner Technical Assistance Summary Data	Quarter 1-6	Quarter 7	Quarter 8	Total
# of landowners provided with one-on-one technical assistance (e.g., phone, walk-in, booth, email, event, or site visit)	2	10	50	60
# of on-site technical assistance visits	0	8	15	23
# of fund applications submitted for landowner projects	0	0	2	2
# of fund applications awarded for landowner projects	0	0	1 awarded 1 pending	1
# of conservation plans written	0	12 in progress	3	3
# of acres in conservation plans that were written	0	0	7.5	7.5

Technical Assistance Achievement Details

Completed Grants 22-23: ODA Ag Water Quality grant, DEQ 319 Grant

Future Grants 23-24: ODA Strategic Implementation Area grant, Pacific Forest Accord grant and an OWEB small grant submitted.

5 more Ag water quality grants near completion to submit.

Includes 1 mile stream improvement/protection and 11 ac. of riparian restoration.

Landowner Ag water quality project funding Total approximately \$104,511.00 for...

Fall creek, Buckhorn creek, Pheasant creek, Morgan creek, Doerner creek, and an additional initial planned SIA target of 5 miles of stream protection and 42 acres of riparian restoration to improve Ag water quality and an additional target of 18 miles of stream/riparian Ag water quality projects with in the SIA.

Site Visit Resource Concerns.

Invasive weeds and eroding banks



Ag water availability, quality and stream protection



Hard use areas and manure management



Failing and eroding culverts





Non-functioning and non-connected flood plains

Grant funded projects include:

LIVESTOCK FENCING



**RIPARIAN
RESTORATION**



LIVESTOCK WATER



Hard use areas and manure management

**FEEDING & WATERING
PADS**



HARDENED CROSSING



BARN GUTTERS



Beaver assisted habitat improvement



Project extension assistance with ODFW & Elk Creek Watershed Council for BDAs and failing culvert replacements.



Biennial Review Activities

- ✓ Review and contribute to revisions of the Area Plan(s).
- ✓ Communicate with Local Advisory Committee (LAC) members.
- ✓ Assist with notetaking at meetings, meeting refreshments, presentations.
- ✓ Work with ODA to recruit new LAC members, as needed

Umpqua AgWQMA Light Biennial Review was held in March 2023.



Partnership Engagement Goals

- ✓ **Reconnect and develop partnerships with local conservation groups including Elk Creek Watershed Council, Partnership for Umpqua Rivers and the Cow Creek Tribe.**
- ✓ **Partner with ODFW, USFWS, ODF, NMFS, NRCS, USFS, and other state, federal and local agencies to engage local landowners and develop projects.**
- ✓ **Participate in NRCS Local Working Group. At this phase, the Douglas SWCD has and continues to reach out to all available applicable partners in their District and will continue throughout the rest of the biennium.**

Partnership Engagement



As part of the South Umpqua Coho Coordination Group and involvement in other agency coordination meetings we have reconnected to federal, state, county and city governments as well as with watershed groups and organizations involved in water quality and improving habitats for humans and wildlife.

This has helped to leverage funding, develop projects and work with other entities to expand all our efforts for soil, water conservation and wildlife habitat conditions.

Trainings Attended:

**Restoring natural
resources** —

Instream work permitting

**Various trainings on water
quality**

Grant writing

**Planning projects for
Climate Change.**



Other Accomplishments:



Involvement with the Douglas County Livestock Association to better connect with Ag landowners and managers to be better able to assist with natural resource concerns.

Thank you!

**We are so happy to
be back as a district.
Please look forward
to great things in the
near future.**

